ACTION TAKEN REPORT

70TH MEETING OF IQAC HELD ON 11/02/2022

AGENDA	ACTION TAKEN
AGENDA 70.1: Confirmation of previous minutes of meeting RESOLUTION: Minutes of previous meeting were confirmed	Minutes were confirmed
AGENDA 70.2: Alumni Meet **RESOLUTION: Registration and organisation of Alumni Meet process was organised.**	Alumni Meet was organized on 12-3-2022. The alumni designated the office bearers of the association. It is decided to register alumni association at the earliest.
AGENDA 70.3: NSS Camp **RESOLUTION: Various activities were decided to be performed during the NSS Camp.**	Activities like Tree plantation, Blood Donation Camp, Road Safety program etc. successfully conducted under NSS.
AGENDA 70.4: Faculty Development Program **RESOLUTION:** Meeting was held to discuss on how to work on Improving Teaching learning skills of the faculties and how it will benefit the students.	Various Faculty and staff development programs such as FDP on "Three days Faculty development Program on IPR: Issues, challenges & New trends & Research Methodology.
AGENDA 70.5: Research Projects RESOLUTION: Meeting was held to discuss how to enhance the overall research environment in the institute.	Departments were required to initiate the funding for major and minor research projects from government and other funding agencies.
AGENDA 70.6: Parent -Teacher Association **RESOLUTION: It was decided to conduct the parent-teacher meeting so as to inform the parents about their ward's academic performances.**	The coordinator told that each department organize Parent –Teacher Meeting four times a year The main agenda of the meeting are 1.to aware the Parents about different curricular & co-curricular activities of the college, 2.About the internal & External Evaluation process. 3. About the overall performance of the students, 4.About attendance & 5.Code of Conduct. Most of the departments collect verbal feedback from the parents regarding performance of the college & collect suggestions for betterment or improvement.
AGENDA 70.7: AQAR Submission and Difficulties **RESOLUTION:** While collecting the data for AQAR 2019-20, it was observed that the data is scattered at different people / locations. It is posing difficulties in coordination for data collection	It is decided that from AY 2020-21, data collection for AQAR would be done at a single location in Google Drive. All criteria in charges / members would refer to the single shared folder for data collection.